

108 - OC DANA POINT HARBOR

Operational Summary

Description:

Provide public coastal access, environmental stewardship, and maintain a diverse regional recreational facility so all users and visitors may experience the unique Dana Point Harbor resource in a safe and enjoyable way.

At a Glance:

Total FY 2016-2017 Current Modified Budget:	40,408,481
Total FY 2016-2017 Projected Expend + Encumb:	25,493,332
Total Recommended FY 2017-2018:	40,180,277
Percent of County General Fund:	N/A
Total Employees:	0.00

Strategic Goals:

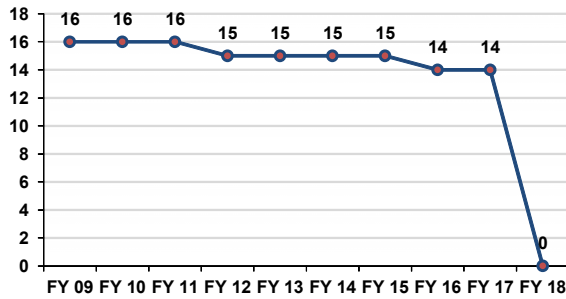
- Act as a responsible agent for the community by safeguarding Harbor environmental assets and the public's access to the coast.
- Implement the Dana Point Harbor Revitalization Plan.
- Provide resources to commercial tenants to help them meet the County's standard for customer service.
- Pursue improvements in Harbor water quality and water-based recreational opportunities.

FY 2016-17 Key Project Accomplishments:

- Substantial completion of Dana Point Harbor Phase 1a street and intersection improvements.
- Construction upgrades to the Orange County Sailing and Events center, including LED lighting, security camera system, new flooring in the Cove, Pilot and Front Office rooms.
- Completed domestic to reclaimed water conversion by Baby Beach.
- Asphalt paving throughout the Dana Point Harbor.
- Maintenance Yard relocated to Del Obispo Street.



Ten Year Staffing Trend:



Ten Year Staffing Trend Highlights:

- For FY 2017-18, Fund 108 budgets a baseline of seven positions and is requesting a Technical Augmentation to transfer all seven positions to OC Parks Fund 405 as an effort of maximizing the flexibility and effectiveness of staffing assignments to support all OC Parks' Funds. The decrease in salaries and benefits in Fund 108 will be offset by professional services charged from Fund 405 to Fund 108. Total positions proposed for Fund 108 FY 2017-18 Budget is zero.
- In June 2016, the Board of Supervisors approved the merge of Dana Point Harbor Fund 108 to OCCCR/OC Parks during the FY 2016-17 budget approval process. As part of a FY 2016-17 First Quarter Budget Adjustment, the Board of Supervisors approved the transfer of four positions to OC Parks Fund 405: one Administrative Manager II, two Administrative Manager I and one Office Technician; two positions to OC Community Resources (OCCR) Fund 100-012: one Staff Specialist and one Procurement Specialist; and one Administrative Manager III position to OC Waste & Recycling Fund 299. The total authorized positions in the FY 2016-17 Modified Budget reduced from 14 to seven for Fund 108.

- The FY 2015-16 Adopted Budget was consistent with 14 positions for Fund 108.
- In FY 2014-15, the Board of Supervisors approved a mid-year budget adjustment to transfer one Administrative Manager I from Fund 108 to CEO Real Estate. This reduced the total position count in Fund 108's 2014-15 Modified Budget from 15 to 14.
- In February 2011 (mid-year FY 2010-11), the Board of Supervisors approved the deletion of one Real Property Agent III position. This reduced the total position count for OC Dana Point Harbor from 16 to 15, which was reflected in the position count for the Fund 108 adopted budget for FY 2011-12.
- In FY 2008-09, the Department changed its names to OC Dana Point Harbor and eliminated one groundskeeper position, which reduced its total position count from 17 to 16.
- When the Dana Point Harbor Department was created in FY 2005-06, the County reduced the position count in the Dana Point Tidelands Fund 108 from 24 to 17 by transferring seven positions to the OC Parks Fund 405 and other county funds. The 17 positions remaining in Fund 108 were tasked with providing the services required to properly maintain and manage the properties and functions assigned to the Dana Point Harbor Department.

Budget Summary

Changes Included in the Recommended Base Budget:

Fund 108 FY 2017-18 Budget includes appropriations reserved for County's costs related to the Harbor Revitalization project as well as other ongoing facility maintenance projects required in the Harbor. This includes \$11.1 million budgeted for construction of critical near-term infrastructure projects and \$2.0 million budgeted to refurbish the Orange County Sailing and Events Center.

Recommended Budget History:

Sources and Uses	FY 2015-2016	FY 2016-2017	FY 2016-2017	FY 2017-2018 ⁽¹⁾	Change from FY 2016-2017	
	Actual	Budget ⁽¹⁾ As of 3/31/17	Projected At 6/30/17	Recommended	Budget Amount	Percent
Total Positions	14	7	7	0	(7)	-100.00
Beginning Fund Balance - Unassigned	0	0	0	0	0	0.00
Total Revenues	30,047,934	26,302,187	27,228,451	28,080,904	1,778,717	6.76
Total Expenditures/Encumbrances	25,747,649	40,408,481	25,493,332	40,180,277	(228,204)	-0.56
Prior Year Encumbrance Balance	225,415	0	4,572,449	0	0	0.00
Inc/(Dec) to Obligated Fund Balances	4,525,699	(14,106,294)	6,307,568	(12,099,373)	2,006,921	-14.23
Ending Fund Balance - Unassigned	0	0	0	0	0	0.00

(1) The above totals may not match FY 2016-17 Current Modified Budget and FY 2017-18 Recommended Budget totals included in "At a Glance" due to inclusion of increases in Obligated Fund Balances.

Columns may not total correctly due to rounding.

Detailed budget by expense category and by activity is presented for agency: OC Dana Point Harbor in the Appendix on page A100

Highlights of Key Trends:

- Dana Point Tidelands Fund 108 expects to receive sufficient funding in FY 2017-18 to fund operations and administrative staff charges from OC Parks, OC Public Works, and CEO Real Estate, and routine and major maintenance requirements in the near term. Revenue is projected to remain consistent with prior year receipts based on continuation of current operations and leasing model, but may change significantly following the selection of a private development partner and negotiation of a long-term lease in FY 2017-18.

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Summary of Recommended Budget by Revenue and Expense Category:

Revenues/Appropriations	FY 2015-2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	Change from FY 2016-2017	
	Actual	Budget As of 3/31/17	Projected At 6/30/17	Recommended	Budget Amount	Percent
Licenses, Permits & Franchises	\$ 10,489	\$ 10,000	\$ 0	\$ 11,020	\$ 1,020	10.20%
Fines, Forfeitures & Penalties	254,333	127,000	100,224	127,402	402	0.32
Revenue from Use of Money and Property	25,725,604	25,177,760	25,971,266	27,027,319	1,849,559	7.35
Intergovernmental Revenues	10,300	0	0	0	0	0.00
Charges For Services	1,021,262	946,500	1,050,988	854,885	(91,615)	-9.68
Miscellaneous Revenues	82,202	40,927	105,973	60,278	19,351	47.28
Other Financing Sources	2,943,744	0	0	0	0	0.00
Obligated Fund Balances	0	14,106,294	0	12,099,373	(2,006,921)	-14.23
Fund Balance Unassigned	0	0	0	0	0	0.00
Total Revenues	30,047,934	40,408,481	27,228,451	40,180,277	(228,204)	-0.56
Salaries & Benefits	1,545,290	1,080,182	740,575	0	(1,080,182)	-100.00
Services & Supplies	19,731,299	25,054,632	19,419,925	26,670,577	1,615,945	6.45
Other Charges	73	350,200	118,716	0	(350,200)	-100.00
Equipment	0	80,000	80,000	91,200	11,200	14.00
Structures & Improvements	4,452,617	13,325,000	3,116,116	13,400,000	75,000	0.56
Other Financing Uses	18,370	18,467	2,018,000	18,500	33	0.18
Special Items	0	500,000	0	0	(500,000)	-100.00
Obligated Fund Balances	4,525,699	0	6,307,568	0	0	0.00
Total Requirements	30,273,348	40,408,481	31,800,900	40,180,277	(228,204)	-0.56
Beginning Fund Balance - Unassigned	0	0	0	0	0	0.00
Current Year Revenue	30,047,934	26,302,187	27,228,451	28,080,904	1,778,717	6.76
Current Year Expenses	(23,567,167)	(40,408,481)	(25,493,332)	(40,180,277)	228,204	-0.56
Prior Year Expenses	(1,001,866)	0	(280,012)	0	0	0.00
Decrease/(Increase) Reserve for Encumbrances	(953,202)	0	4,852,460	0	0	0.00
Decrease/(Increase) to Obligated Fund Balances	(4,525,699)	14,106,294	(6,307,568)	12,099,373	(2,006,921)	-14.23
Ending Fund Balance - Unassigned	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0.00%

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