

405 - OC PARKS CSA26

Operational Summary

Description:

OC Parks encompasses regional, wilderness and historic facilities, as well as coastal areas throughout the County of Orange in California. Featuring 60,000 acres of parkland, open space and shoreline, Orange County's award-winning parks and programs are enjoyed by millions of residents and visitors each year. The park system includes 15 regional parks, five wilderness parks, seven historic parks, 11 beaches, four nature preserves, eight nature centers and 230 miles of regional trails and bikeways. Included within the County's system of regional recreational facilities are native habitat land, California and National Landmarks, the County's archaeological and paleontological collections, as well as the Orange County Zoo.

Strategic Goals:

- Meet the regional recreational needs of a growing population in balance with the preservation and protection of natural, cultural and historical resources.
- Preserve and protect the environmental legacy of Orange County for present and future generations.
- Preserve and protect the cultural and historic legacy of Orange County for present and future generations.
- Ensure accessibility to and continuity of the County's beaches, parks, cultural sites, and trails.
- Increase public awareness and appreciation for the natural, cultural, and historic resources of Orange County.
- Create strategic alliances by proactively engaging other organizations and the community-at-large.
- Align organization structure and capabilities with the mission and goals.
- Achieve sustainable long-term financial viability to satisfy operational needs, capital requirements and desired programs and services.
- Ensure that all OC Parks facilities maintain a high level of safety for visitors and employees.

At a Glance:

Total FY 2016-2017 Current Modified Budget:	102,917,357
Total FY 2016-2017 Projected Expend + Encumb:	97,587,948
Total Recommended FY 2017-2018:	119,596,170
Percent of County General Fund:	N/A
Total Employees:	327.00

OC Parks Mission Statement:

As a steward of significant natural and cultural resources, Orange County Parks manages and operates a system of regional parks, beaches, harbors, trails and historic sites that are places of recreation and enduring value.



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Summary of Recommended Budget by Revenue and Expense Category:

Revenues/Appropriations	FY 2016-2017		FY 2016-2017		Change from FY 2016-2017	
	FY 2015-2016	Budget	Projected	FY 2017-2018	Budget	
	Actual	As of 3/31/17	At 6/30/17	Recommended	Amount	Percent
Taxes	\$ 66,366,714	\$ 78,939,000	\$ 80,601,484	\$ 83,663,000	\$ 4,724,000	5.98%
Licenses, Permits & Franchises	411,723	210,000	211,179	233,000	23,000	10.95
Fines, Forfeitures & Penalties	46,635	33,500	33,676	33,500	0	0.00
Revenue from Use of Money and Property	6,326,992	5,797,730	6,051,860	6,138,930	341,200	5.89
Intergovernmental Revenues	615,068	395,000	688,613	407,300	12,300	3.11
Charges For Services	8,814,342	8,240,500	8,798,934	9,672,388	1,431,888	17.38
Miscellaneous Revenues	1,305,589	160,788	717,750	100,000	(60,788)	-37.81
Other Financing Sources	316,516	0	24,618	0	0	0.00
Special Items	60	0	0	0	0	0.00
Obligated Fund Balances	3,410,930	9,140,839	605,299	19,348,052	10,207,213	111.67
Fund Balance Unassigned	0	0	0	0	0	0.00
Total Revenues	87,614,568	102,917,357	97,733,413	119,596,170	16,678,813	16.20
Salaries & Benefits	25,112,624	28,241,750	26,939,866	30,894,150	2,652,400	9.39
Services & Supplies	46,640,665	56,568,758	57,024,831	69,226,115	12,657,357	22.38
Services & Supplies Reimbursements	(8,386)	0	0	0	0	0.00
Other Charges	138,057	4,546,673	124,375	50,000	(4,496,673)	-98.90
Equipment	293,505	1,152,196	1,090,896	833,460	(318,736)	-27.66
Other Financing Uses	17,842,327	12,407,980	12,407,980	18,592,445	6,184,465	49.84
Obligated Fund Balances	0	0	2,500,000	0	0	0.00
Total Requirements	90,018,793	102,917,357	100,087,948	119,596,170	16,678,813	16.21
Beginning Fund Balance - Unassigned	0	0	0	0	0	0.00
Current Year Revenue	84,203,638	93,776,518	97,128,114	100,248,118	6,471,600	6.90
Current Year Expenses	(83,229,603)	(102,917,357)	(97,587,948)	(119,596,170)	(16,678,813)	16.21
Prior Year Expenses	(3,906,894)	0	(4,851,423)	0	0	0.00
Decrease/(Increase) Reserve for Encumbrances	(478,071)	0	7,205,957	0	0	0.00
Decrease/(Increase) to Obligated Fund Balances	3,410,930	9,140,839	(1,894,701)	19,348,052	10,207,213	111.67
Ending Fund Balance - Unassigned	\$ 1	\$ 0	\$ 0	\$ 0	\$ 0	0.00%

Columns may not total correctly due to rounding.

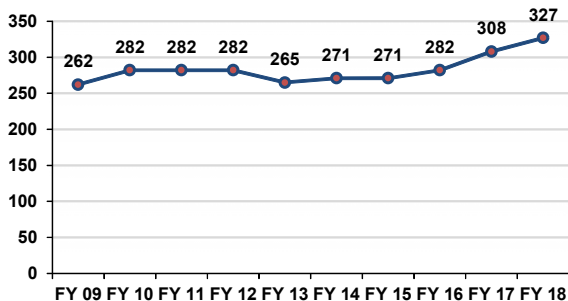
Key Outcome Indicators:

Performance Measure	2016 Business Plan	2017 Business Plan	How are we doing?
	Results	Target	
PARK VISITORS. What: The number of park system visitors. Why: Park attendance indicates public usage and how the public values park facilities.	14,011,013 visitors.	14,711,563 visitors.	On target.
PROGRAM PARTICIPANTS. What: The number of visitors participating in programs offered by OC Parks and its agents. Why: Program participation reflects public usage and community involvement with OC Parks activities.	318,176 participants.	334,085 participants.	On target.
OPERATING RESERVE. What: The total reserve as percentage of Fund 405's actual salaries & benefits and services & supplies. Why: Provides sufficient cash flow to ensure continuous operation of OC Parks facilities and services.	23% of Operating Expense held in Operating Reserve.	27% of Operating Expense to be held in Operating Reserve.	Fund 405's operating reserve is in excess of the target 20%.

FY 2016-17 Key Project Accomplishments:

- Resurfacing of roads and parking lots at Irvine Regional Park, Yorba Regional Park, Aliso Creek Bikeway, Mile Square Regional Park, and Key Ranch Historic Park.
- Refurbishment of picnic shelters at Mile Square Regional Park, Dana Point Harbor, and Clark Regional Park.
- Refurbishment of restrooms at Craig Regional Park.
- Received National Association of County Park and Recreation Officials (NACPRO) Operational Facilities Award for Irvine Regional Park Soda Fountain Pavilion.
- Received National Association of County Park and Recreation Officials (NACPRO) Park & Recreation Program - Class II for Caspers Wilderness Park Star Party.

Ten Year Staffing Trend:



Ten Year Staffing Trend Highlights:

- For FY 2017-18, Fund 405 is requesting a Budget Augmentation to transfer eight positions from Fund 106 and seven positions from Fund 108 as an effort of maximizing the flexibility and effectiveness of staffing assignments to support all OC Parks' Funds. The increase in salaries and benefits in Fund 405 will be offset by professional services charged to Funds 106 and 108. Total positions proposed for Fund 405's FY 2017-18 Budget is 327.
- The FY 2016-17 Adopted Budget included the addition of 26 Regular Help and the deletion of 35 Extra Help positions to comply with OC Human Resources Services' direction to convert Extra Help positions to Regular Help. In November 2016, the Board of Supervisors approved the transfer of four positions from Fund 108



to Fund 405 as a result of merging Dana Point Harbor to OCCR/OC Parks. The total authorized positions in the FY 2016-17 Modified Budget increased to 312 for Fund 405.

- The FY 2015-16 Adopted Budget remained consistent with the FY 2014-15 Modified Budget of 282 positions.
- The FY 2014-15 Adopted Budget transferred four OC Parks positions to the County Executive Office (CEO) for the CEO/Real Estate centralization and one position to OC Community Resources (OCCR) as part of OCCR's minor reorganization. As additional efforts to realign available resources with the dissolution of OCCR's Central Project Office (CPO), an additional 16 positions were transferred to OC Parks to consolidate OCCR's Capital Improvement Program and Facility Maintenance service groups under the administrative oversight of OC Parks (S&EB expenses offset by funding from OC Public Libraries, OC Animal Care, and OCCR Administration funds). Fund 405's FY 2014-15 Modified Budget resulted in a total of 282 positions.
- In FY 2013-14, Fund 405 remained consistent with the FY 2012-13 Modified Budget of 271 positions.
- In FY 2012-13, the Board of Supervisors approved the transfer of five Administrative Manager positions and one Staff Assistant position from OC Housing Fund 15G to OC Parks Fund 405. This resulted in a total of 271 positions in FY 2012-13 Modified Budget for Fund 405.
- In FY 2011-12, the Board of Supervisors approved the transfer of 18 construction and project management related positions from OC Parks Fund 405 to OCCR Budget Control 012 for the purpose of creating a new Central Project Office (CPO) to coordinate repair and maintenance of all OCCR facilities, including OC Parks. In addition, the Board approved the transfer of one Staff Assistant position from Fund 012 to Fund 405 to provide assistance to the OC Parks Systems & Resource Management Division. Fund 405's FY 2011-12 Modified Budget resulted in a total of 265 positions.
- In FY 2008-09, as part of the reorganization of OC Parks, the Board of Supervisors approved the transfer of 19 positions from OC Parks Fund 405 to OC Public

Works and to OC Community Resources Budget Control 012 and the transfer of 50 positions from OC Public Works, resulting in a net increase of 31 positions in OC Parks Fund 405. In addition, the Board also approved the transfer of 12 Survey positions from OC Parks Fund 405 to OC Public Works and one position from OC Public Works to Fund 405, resulting a net decrease of 11 positions to OC Parks. Fund 405 FY 2008-09 Modified Budget resulted in a total of 282 positions.

Budget Summary

Plan for Support of the County's Strategic Priorities:

OC Parks' Strategic Plan contains a framework of nine strategic goals as articulated by stakeholders, support organizations and others through a comprehensive planning process. Key Performance Indicators (KPI) translate the goals into direct action - identifying expected results and outcomes to governing bodies, stakeholders and staff. OC Parks' KPI support the County's core business and culture strategies, and provide a system that allows staff to track key goals in order to maintain alignment with the County's strategic priorities.

Changes Included in the Recommended Base Budget:

Fund 405 FY 2017-18 Base Budget includes an operating transfer of \$17.6 million to Fund 406 to provide funding for capital project requirements in FY 2017-18. Fund 405 FY 2017-18 budget also includes an operating transfer of \$1.0 million to Fund 296 for light duty vehicles replacement.

Recommended Budget History:

Sources and Uses	FY 2015-2016	FY 2016-2017	FY 2016-2017	FY 2017-2018 ⁽¹⁾	Change from FY 2016-2017	
	Actual	Budget ⁽¹⁾ As of 3/31/17	Projected At 6/30/17	Recommended	Budget Amount	Percent
Total Positions	282	312	312	327	15	4.81
Beginning Fund Balance - Unassigned	0	0	0	0	0	0.00
Total Revenues	84,203,638	93,776,518	97,128,114	100,248,118	6,471,600	6.90
Total Expenditures/Encumbrances	90,018,793	102,917,357	97,587,948	119,596,170	16,678,813	16.20
Prior Year Encumbrance Balance	2,404,225	0	2,354,535	0	0	0.00
Inc/(Dec) to Obligated Fund Balances	(3,410,930)	(9,140,839)	1,894,701	(19,348,052)	(10,207,213)	111.67
Ending Fund Balance - Unassigned	1	0	0	0	0	0.00

(1) The above totals may not match FY 2016-17 Current Modified Budget and FY 2017-18 Recommended Budget totals included in "At a Glance" due to inclusion of increases in Obligated Fund Balances.

Columns may not total correctly due to rounding.

Detailed budget by expense category and by activity is presented for agency: OC Parks CSA26 in the Appendix on page A236

Highlights of Key Trends:

- OC Parks' Fund 405 expects to receive sufficient revenues in FY 2017-18 to fund park staff, maintenance and improvement contracts, and other expenses required to operate all OC Parks facilities for public use and enjoyment and continues to provide funding for Fund 406 for budgeted capital project requirements in FY 2017-18.
- OC Parks' Fund 405 continues maintaining its established goal for its Operating Reserve of 20% of the actual salaries & benefits and services & supplies.