

## 8 - IT Business Continuity and Disaster Recovery Plan

**1. Program Area:**

CAPITAL IMPROVEMENTS

**2. Agencies and Departments involved:**

The agency responsible for implementing the Disaster Recovery and Business Continuity Plans is CEO Information Technology.

**3. New or previously identified in earlier Strategic Financial Plans, if previously identified, what has changed and why:**

This item was not identified as a Strategic Priority in recent Strategic Financial Plans. It was previously proposed as a new Data Systems Development Project, but funding was never approved. CEO Information Technology now has a Business Continuity and Disaster Recovery Project Manager and a Business Continuity/Disaster Recovery Plan. Implementing this plan would allow County business to continue or resume after a man made or natural disaster or an event that compromised County telecommunications and/or data facilities or networks.

**4. Description of the project/program - what it is and what it will achieve:**

The plan would allow for several contingencies. If an agency lost telecommunications to the Data Center, there would be space available in the Data Center where employees from the agency could work and be able to connect to networks and the mainframe. Space will also be set aside if an agency needs work space because they cannot access the work areas or services within their own buildings. The plan also includes a "hotsite" to act as a back up production facility for key County applications normally run on the mainframe and/or open systems computers located in the Data Center.

**5. Personnel - will the program/project require additional staffing? If so, estimate number of positions:**

The plan would not require new County personnel.

**6. Cost - estimate and identify costs:**

Please refer to the attached spreadsheet for cost information.

**7. Potential Funding Sources:**

Potential funding sources are revenue from current Data Center customers using mainframe applications, grants, and cost apply from funds using Data Center Business Continuity Services.

*Please refer to the attached spreadsheet for funding information.*

**8. Community Awareness (stakeholders):**

Stakeholders would be any Departments and Agencies desiring Business Continuity or Disaster Recovery services.

**9. Mandated or discretionary:**

This project is not mandated. However, telecommunications and data transmission may be necessary to provide services mandated by the State or Federal Government.

**10. Implementation period if funding were available:**

Business Continuity and Disaster Recovery would be phased in over several years.

