



Item #27
FINAL

CAPS Human Resources/ Payroll System Upgrade

Board of Supervisors
Quarterly Update

February 9, 2010
capsplus.ocgov.com



Agenda

- ❖ Accomplishments
- ❖ Status At a Glance
- ❖ Risks
- ❖ Budget
- ❖ Department Readiness Scorecard
- ❖ Closing Remarks



Accomplishments

- ❖ Completed Technical Team Training
- ❖ Application Software Modifications – Iteration #1 Complete
- ❖ User Interfaces Design Documents – Group #1 and #2 Complete
- ❖ System Interfaces – Track #1 Designs Complete

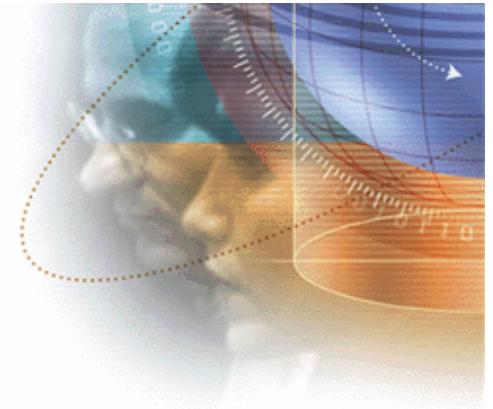




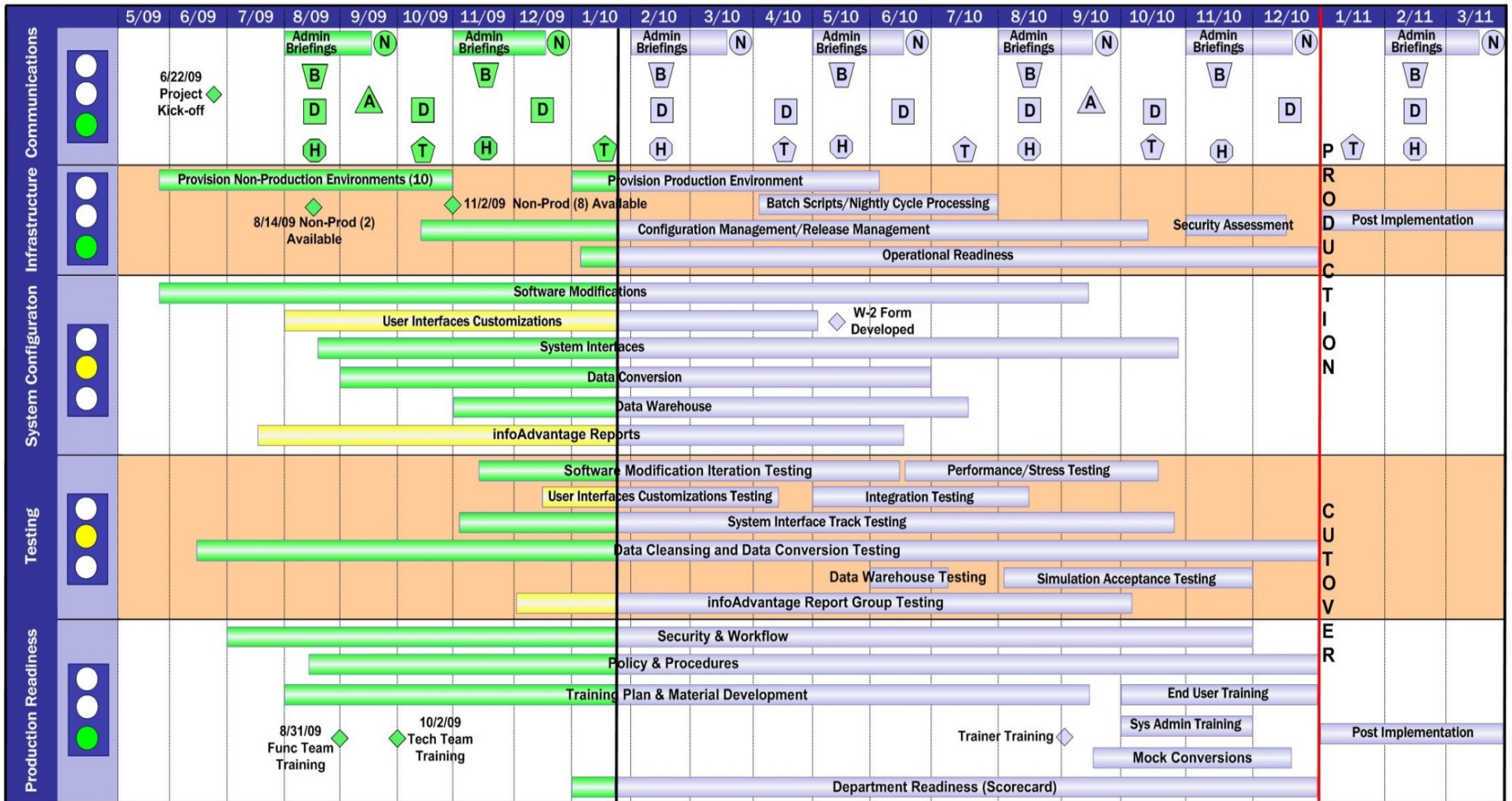
Accomplishments

- ❖ Data Conversion – System Test #1 Complete

- ❖ Technical Planning Documents Complete
 - Data Warehouse Modification Plan
 - User Interface Development Plan
 - System Interface Development Plan
 - Security and Workflow Plan
 - Data Conversion Plan
 - Training Plan



CAPS+ HR Status At a Glance

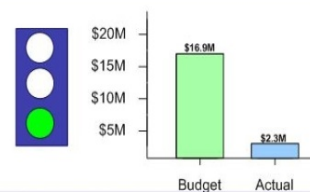


As of 1/29/10

Pending Schedule Changes/Comments

- The 1.62% Voluntary Retirement risk has been realized. Resources are addressing the issue.
- The project continues on budget.

Project Budget



Metrics

	COM	INF	CONF	TEST	PROD	OTHER	TOTAL
Open Issues	High						
	Med						
	Low			8			8
Total				8			8
Open Risks	High			3			
	Med			3			
	Low			9		2	
Total				15		2	17

B Board of Supervisors A County-wide All Hands D Dep't Head Briefing H Human Resource Leadership T Technical Architectural Group N Newsletter M Milestone



Project Risks

Title	Summary	Mitigation Plan	Status
1.62% Voluntary Retirement Package	A new, unfunded requirement is being considered by the County	Impact analysis underway	Yellow
On-going Resource Constraints	Project team members are also managing operations and maintenance on current system	Diligently balancing workforce conflicts	Yellow



Task Risks

#	Summary	Mitigation Plan/Details	Status
1	System Modifications	On schedule	Green
2	System Interfaces	1.62% Voluntary Retirement modification represents a risk. Re-balancing deliverables.	Green
3	Report Development	Technical change requirements have impacted schedule. New solution in place.	Yellow



Budget

Fiscal Year	Budget	Expenditures To Date	Status
FY 08-09	\$1,039,530	\$1,039,530	Green
FY 09-10 <i>(As of 12/31/09)</i>			Green
- GCAP Svs		\$182,814	
- CEO/IT - Data Center Svs		\$13,603	
- CGI Svs		\$2,346,480	
- A/C IT Staff		\$285,675	
- Human Resources Staff		\$284,985	
- Misc Maintenance Fees		\$27,834	
- Equipment / Software		\$200,000	
- Office Expenses		\$3,468	
Total	\$10,193,153	\$3,344,859	
FY 10-11	\$5,702,856		Proposed Budget
Total Budget	\$16,935,539	\$4,384,389	On Target



**CAPS+ HR/Payroll Project
Department Readiness Scorecard**
REPORTING PERIOD: As of January 31, 2010

Department	Overall Progress	Interfaces		Data Conversion / Cleanup	Reports	Forms	Security and Workflow		Policies and Procedures	Department Outreach	Infra-structure	Training and Documentation			Department Sign-off
		Inbound	Outbound				Security	Workflow				Dept Procedures	Education Sessions	Volumes	
County Departments:															
Assessor's Office															
Auditor-Controller's Office															
Child Support Services															
Clerk of the Board / BOS															
County Clerk-Recorder															
County Counsel															
County Executive Office															
District Attorney's Office															
Health Care Agency															
Human Resources															
Internal Audit															
John Wayne Airport															
OC Community Resources															
OC Dana Point Harbor															
OC Public Works															
OC Waste and Recycling															
Performance Audit Group															
Probation															
Public Administrator/Guardian															
Public Defender															
Registrar of Voters															
Sheriff-Coroner															
Social Services Agency															
Treasurer-Tax Collector															
Commissions, Courts, and Special Districts:															
Cemetery District															
Local Agency Formation Commission															
Law Library															
Superior Court															
Children and Families Commission															
OC Employee Retirement System															

DRAFT

- Legend:**
- ✓ Completed
 - On Target
 - ▲ In Progress and Behind
 - Not on Target
 - Not Applicable



CAPS⁺

February 9, 2010

CAPS+ Human Resources/Payroll Upgrade – Board of Supervisors Status Update



Closing Remarks